



To the Honorable Council
City of Norfolk, Virginia

June 10, 2014

From: Darrell R. Crittendon, Director of
Recreation, Parks & Open Space

Subject: Adoption of grant funding
from the Hampton Roads Planning
District Commission for the
construction of a new fishing and
kayak launch dock.

Reviewed: Wynter C. Benda
Wynter C. Benda, Assistant City Manager

Ward/Superward: 2/7

Approved: Marcus D. Jones
Marcus D. Jones, City Manager

Item Number:

R-8

I. **Recommendation:** Adopt Ordinance

II. **Applicant:** Department of Recreation, Parks & Open Space (RPOS)

III. **Description**

This agenda item is an ordinance to accept \$27,000.00 in grant money from the Hampton Roads Planning District Commission (HRPDC) to be used in conjunction with City of Norfolk match funding to construct a Fishing and Kayak Launch dock, provide upland shoreline planting, and the removal of a dilapidated dock at the Lavalette Ave, Lafayette boat ramp site. Funding is to be utilized by the end of December of 2014.

IV. **Analysis**

- Shoreline is currently being damaged by citizens fishing and the dock construction will provide a platform for this recreational activity while helping to protect the shoreline.
- Currently, the shoreline buffer has been greatly diminished and the project will partially restore the upland plantings to provide additional buffer and shoreline stabilization.
- Dilapidated existing dock needs to be removed from the shoreline in an effort to improve the shoreline edge and remove a potentially dangerous disintegrating structure from the water.
- This Kayak Launch will provide more access to the waterways which was the number two recreational priority as determined by the citizens of Norfolk in the RPOS Master Plan.

V. Financial Impact

The financial impact of the acceptance of this grant will be positive. The City of Norfolk will gain a new fishing and kayak launch dock that will serve our citizens and provide access to water.

VI. Environmental

The project will provide Improvement of our shoreline buffers and water quality.

VII. Community Outreach/Notification

Public notification for this agenda item was conducted through the City of Norfolk's agenda notification process.

VIII. Board/Commission Action

N/A

IX. Coordination/Outreach

This letter has been coordinated with the City Attorney's Office.

Form and Correctness Approved:

By

Office of the City Attorney

Contents Approved:

By

DEPT. Recreation, Parks and Open Space

Pursuant to Section 72 of the City Charter, I hereby certify that the money required for this item is in the city treasury to the credit of the fund from which it is drawn and not appropriated for any other purpose.

\$ 27,000

2275-78-8914-8914

Director of Finance

Account

5/5/14

Date

NORFOLK, VIRGINIA

ORDINANCE No.

AN ORDINANCE ACCEPTING \$27,000.00 FROM THE HAMPTON ROADS PLANNING DISTRICT COMMISSION AND APPROPRIATING AND AUTHORIZING THE EXPENDITURE OF \$27,000.00 FOR THE CONSTRUCTION OF THE LAVALETTE AVENUE CANOE/KAYAK LAUNCH AND FISHING DOCK.

- - -

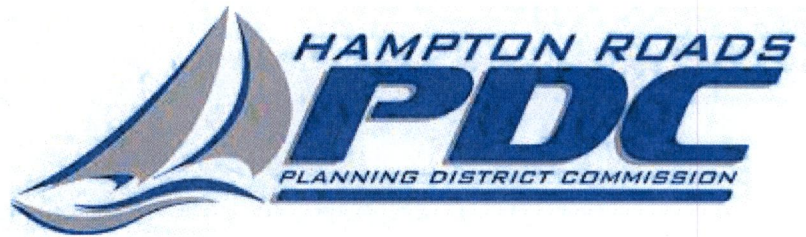
BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That a \$27,000.00 grant award from the Hampton Roads Planning District Commission for the construction of the Lavalette Avenue Canoe/Kayak Fishing Dock is hereby accepted.

Section 2:- That \$27,000.00 in grant funds are hereby appropriated and authorized to be expended for the construction of the Lavalette Avenue Canoe/Kayak Fishing Dock, if and when the funds are made available from the Hampton Road Planning District Commission.

Section 3:- That the City Manager is hereby authorized to do all things necessary to receive the funds and implement the project.

Section 4:- That this ordinance shall be in effect from and after its adoption.



**MEMORANDUM OF AGREEMENT
BETWEEN
HAMPTON ROADS PLANNING DISTRICT COMMISSION AND
THE CITY OF NORFOLK
REGARDING
“Lavalette Avenue – Canoe/Kayak Launch and Fishing Dock”**

1. PARTIES.

The parties to this Agreement are the Hampton Roads Planning District Commission (HRPDC) and the City of Norfolk (Norfolk).

2. AUTHORITY.

This Agreement is authorized under the approval of the HRPDC Executive Committee, at its meeting held on March 20, 2014, and the Norfolk City Council.

3. PURPOSE.

The purpose of the Agreement is to set forth terms by which HRPDC and Norfolk will provide services and personnel in order to complete the deliverables set forth in Attachment A, “2012 Virginia Coastal Zone Management Program Grant Project Title: Lavalette Ave – Canoe/Kayak Launch and Fishing Dock”.

4. BACKGROUND.

The Hampton Roads Planning District Commission proposes a Section 306A project that will repurpose an abandoned powerboat ramp at the foot of Lavalette Ave. in the City of Norfolk. The site is located on the Lafayette River adjacent to the VA Zoological Park, Lafayette Park, and the Ernie Morgan Environmental Action Center. The intent is to construct a pier and floating dock that will provide an ADA accessible fishing pier/canoe/kayak ramp. The only existing use of the facility is shoreline fishing, which results in trampled wetland vegetation. The project will positively impact a number of the priority areas listed by the VA Coastal Policy Team. This project will restore a pier and provide an ADA accessible floating dock that is equipped for fishing, crabbing, and canoe/kayak launching. Access to the water for recreational activities was the 2nd most requested activity during public surveys taken for the recently adopted City of Norfolk Recreational Master Plan.

5. TERM.

The terms of this Agreement, as modified with the consent of both parties, will remain in effect until December 31, 2014. The Agreement may be extended by mutual written agreement of the parties. Either party upon 30 days written notice to the other party may terminate this Agreement.

6. CONDITIONS/RESPONSIBILITIES.

HRPDC

1. The HRPDC will provide all necessary project documentation and reporting to the Virginia Coastal Zone Management Program, including interim and final progress reports, project summaries, and financial reports.
2. HRPDC will submit the final product(s) and documentation to the Virginia Coastal Zone Management Program tentatively December 31, 2014.
3. HRPDC will provide staff and support in the amount of \$3,000 of federal grant funds to complete the deliverables as described in Attachment A, in accordance with the grant agreement with the Virginia Coastal Zone Management Program.
4. HRPDC will provide \$27,000 in federal grant funds to the City of Norfolk as described in Attachment A, in accordance with the grant agreement with the Virginia Coastal Zone Management Program.
5. HRPDC staff will assist Norfolk staff in the completion of the deliverables described in Attachment A as follows:
 - a. HRPDC staff will act as grant manager and ensure that Norfolk staff complies with all grant requirements (Deliverable #1).
 - b. HRPDC staff will assist Norfolk staff in developing acceptable language and content for educational signage for the project, including ensuring that any signage meets minimum requirements established by the Virginia Coastal Zone Management Program (Deliverable #4).

NORFOLK

1. The City of Norfolk will provide monthly progress reports to HRPDC staff on the first business day of each month after final execution of the contract.
2. The City of Norfolk will provide staff and support in the amount of \$47,500 of matching funds to complete the deliverables as described in Attachment A, in accordance with the grant agreement with the Virginia Coastal Zone Management Program.
3. City of Norfolk staff will be responsible for all issues related to demolition, planning, design, and construction of the canoe/kayak launch and fishing dock, including contracting with any third parties to perform these tasks (Deliverables #2 and #3).
4. City of Norfolk staff will be responsible for all issues related to upland restoration on the project site (Deliverable #4).
5. City of Norfolk staff will be responsible for final signage contents and construction (Deliverable #4).

7. POINTS OF CONTACT.

The HRPDC Points of Contact for this project shall be:

Randy Keaton

Deputy Executive Director

Hampton Roads Planning District Commission

723 Woodlake Drive
Chesapeake, Virginia 23320
rkeaton@hrpdcva.gov
757-420-8300 (phone)
757-523-4881 (fax)

Benjamin McFarlane
Regional Planner
Hampton Roads Planning District Commission
723 Woodlake Drive
Chesapeake, Virginia 23320
bmcfarlane@hrpdcva.gov
757-420-8300 (phone)
757-523-4881 (fax)

The Norfolk Point of Contact for this project shall be:

Shawn Krawetzki
Landscape Architect III
City of Norfolk
Department of Recreation, Parks & Open Space
501 Boush Street
Norfolk, Virginia 23510
757-441-2400 ext. 251 (phone)

** Any changes in these contacts must be submitted in writing.**

8. OTHER PROVISIONS.

Nothing in this Agreement is intended to conflict with current law or regulations of the Commonwealth of Virginia, the Department of Commerce, or the City of Norfolk. If a term of this Agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this Agreement shall remain in full force and effect

9. MODIFICATION.

This Agreement may be modified upon the mutual, written, consent of the parties.

10. CONTENT.

This MOA contains the entire understanding and present intentions of the parties and supersedes any and all previous agreements or understandings they may have regarding this subject matter, whether orally or in writing.

IN WITNESS WHEREOF, the Parties hereto have executed this MOA as of the day and year written below.

CITY OF NORFOLK

Marcus D. Jones
City Manager

Date

ATTEST

City Clerk

Date

APPROVED AS TO CONTENTS:

Darrell R. Crittendon, Director
Department of Recreation, Parks & Open Space

Date

APPROVED AS TO CONTENTS:

Hampton Roads Planning District Commission

Dwight L. Farmer
Executive Director

Date

APPROVED AS TO FORM AND CORRECTNESS

Deputy City Attorney

Date